

Moving Checklist

HEATED
SELF STORAGE INC.

6 - 8 Weeks Before Moving

- Make two lists - one with items you plan on moving to your new home and one you wish to take to storage.
- Donate items that you do not need or have a garage/yard sale.
- If you are hiring a moving company, get estimates.. Select one and discuss costs, packing, timing and other necessary details with them.
- Transfer homeowners/apartment and auto insurance through your insurance agent.
- Don't forget moving expenses are tax deductible. Keep a file with important information and receipts.
- Organize all medical records in a safe place. Do not forget prescriptions, vaccination records and other important information.

1 Week Before Moving

- Have a box set aside for valuables and important papers. This should be placed in your car with you.
- Back up important files on your computer.
- Dispose of flammable items like cleaning fluids, matches, acids and other hazardous items to your local dump/recycling depot.
- Make sure you mark your boxes with fragile, kitchen, master bedroom, etc..
- Defrost and clean your refrigerator at least one day before moving.
- Confirm that your moving company knows the correct address and phone number of your new home as well as contact info for you.
- Pack snacks, disposable plates and cups, bathroom items, trash bags and medications in a separate box with the things you will need immediately upon arriving at your new home.

2 - 4 Weeks Before Moving

- Contact utility companies: electric, gas, phone, trash, cable/internet and others for disconnection/reconnection
- Call ahead to have utilities connected to your new home.
- Start packing items you don't currently need.
- Begin to move items to your self storage unit that will not be going to your new home.
- Organize your valuables that will not be going in the moving van or truck.
- If you are moving far away and going to travel by car, you may want to have the automobile serviced prior to departure.

Moving Day

- Thoroughly check your closets, drawers, shelves, attic and garage to make sure nothing is left behind.
- Turn off all switches and lock all doors and windows.
- Plan placement of major items in your home.
- While unpacking, make sure there is no damage and no items are missing.
- Make sure utilities are connected.
- Locate the hospitals, police stations and fire stations near your home.

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