

MOVING INTO STORAGE

Use these packing tips to limit any damage to your articles & items.

Plan - Make sure you have enough moving boxes, etc. Sturdy, corrugated cartons, packing paper, bubble wrap, sealing tape and marker pens along with any needed covers.

Secure Each Box/Vessel - Tightly sealing boxes with packing tape will prevent dust from entering. Make sure the flaps are closed completely with little or no gaps before you tape them shut. Be sure to check the bottoms of the boxes and re-tape if necessary.

Identify Boxes - Label boxes on all sides for easy identification. Keep a list at your home or office for reference. Clearly mark all boxes containing fragile items and if using movers, make sure fragile boxes are placed on top of heavier, less delicate boxes.

Utilize drawers and spaces - Use empty spaces inside dresser drawers, and larger appliances, such as stoves and refrigerators to store items such as towels, linens etc.

Packing Heavier Items - Pack heavy items such as books and tools in smaller boxes. For easier handling, limit the weight of all cartons, regardless of size to 25-30 lbs. or less.

Appliance Storage - Secure all movable parts with paper, or wedge and wrap a paper pad around each item for protection during transport. Tape all doors shut but remember at the storage facility to wedge them open for storage.

Books - Packing books flat protects their spines.

Paper Roll Ends - If you have access to purchasing roll ends, nab them! Use lots of paper to pack dishes and glassware. Place a layer of packing paper inside the bottom and top of cartons. Wrap each dish and glass separately and cushion them properly.

Use Wardrobe Boxes or lay flat in sheets - Hang clothes and draperies in wardrobe boxes rather than folding everything. Alternatively you can open & lay sheets flat on the floor and take clothes that are on hangers on top of the sheet. Fold the sheets over the clothes and wind the ends so that you may carry using each end. This will keep them from becoming excessively wrinkled and make them easier to access later.

Mirrors & Lamps - Pack lamps and lamp shades using plenty of sheets, towels, clean paper or clothing for padding. Be sure to clearly mark boxes as fragile and do not stack anything on top of them when storing.